8635-E PARENTS' BILL OF RIGHTS FOR STUDENT DATA PRIVACY AND SECURITY

The Rye Neck Union Free School District, in recognition of the risk of identity theft and unwarranted invasion of privacy, affirms its commitment to safeguarding student personally identifiable information (PII) in educational records from unauthorized access or disclosure in accordance with State and Federal law. The Rye Neck Union Free School District establishes the following parental bill of rights:

Student PII will be collected and disclosed only as necessary to achieve educational purposes in accordance with State and Federal Law.

A student's personally identifiable information cannot be sold or released for any marketing or commercial purposes by the District or any third party contractor. The District will not sell student personally identifiable information and will not release it for marketing or commercial purposes, other than directory information released by the District in accordance with District policy;

Parents have the right to inspect and review the complete contents of their child's education record (for more information about how to exercise this right, see 5500-R);

State and federal laws, such as NYS Education Law §2-d and the Family Educational Rights and Privacy Act, protect the confidentiality of students' personally identifiable information. Safeguards associated with industry standards and best practices, including but not limited to, encryption, firewalls, and password protection, must be in place when data is stored or transferred;

A complete list of all student data elements collected by the State Education Department is available for public review at http://nysed.gov.data-privacy-security or by writing to: Chief Privacy Officer, New York State Education Department, 89 Washington Avenue, Albany, NY 12234

Parents have the right to have complaints about possible breaches and unauthorized disclosures of student data addressed. Complaints should be directed to Mary Lanza, Data Privacy Coordinator, Rye Neck High School, 300 Hornidge Road, Mamaroneck, NY 10543, 914-777-4724, mlanza@ryeneck.org. Complaints can also be directed to the New York State Education Department online at http://nysed.gov.data-privacy-security, by mail to the Chief Privacy Officer, New York State Education Department, 89 Washington Avenue, Albany, NY 12234 or by email to privacy@mail.nysed.gov or by telephone at 5178-474-0937.

Parents have the right to be notified in accordance to applicable laws and regulations if a breach or unauthorized release of their student's PII occurs.

Parents can expect that educational agency workers who handle PII will receive annual training on applicable federal and state laws, regulations, educational agency's policies and safeguards which will be in alignment with industry standards and best practices to protect PII.

In the event that the District engages a third-party provider to deliver student educational services, the contractor or subcontractors will be obligated to adhere to State and Federal Laws to safeguard student PII. Parents can request information about third party contractors by contacting Mary Lanza, Data Privacy Coordinator, Rye Neck High School, 300 Hornidge Road, Mamaroneck, NY 10543, 914-777-4724, mlanza@ryeneck.org or can access the information on the District's website ryeneck.org.

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PARENT BILL OF RIGHTS FOR STUDENT
DATA PRIVACY AND SECURITY

Supplemental Information Regarding Third-Party Contractors

For each contract where the third-party contractor ("Contractor") receives student data, or teacher or principal data, the following supplemental information must be included with the Bill of Rights:

1. The name of each third-party contractor:
2. The exclusive purpose for which the data will be used by the Contractor.
3. Where the data will be stored, how data security will be protected, and the security protections in place to ensure that such data will be protected, including whether such data will be encrypted.
4. How the Contractor will ensure that any subcontractors, or other authorized parties who receive the data will abide by all applicable data protection and security requirements.
5. Describe the methods and procedures that subcontractors will use to safeguard data.
6. The duration of the contract, when the contract will expire, and what will happen to the data upon expiration of the contract.
7. If and how the accuracy of the data can be challenged.

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The School District has entered into a contract with the Contractors listed in the link below that will receive student data, or teacher or principal data. The list will be continuously updated as we receive more completed contracts:

https://dpit.riconedpss.org/supplemental-information/02d9d2af98c045c402f6

For information regarding data storage, security and protection data, data accuracy and expiration of the contracts referenced above, please contact Mary Lanza, Data Privacy Coordinator, Rye Neck High School, 300 Hornidge Road, Mamaroneck, NY 10543, 914-777-4724, mlanza@ryeneck.org.

Adoption date: June 17, 2020

Reviewed and Adopted: September 16, 2020

Rye Neck Union Free School District

Signature_____

Print Name _____

Title/Organization _____

Date_____

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